



PROFILE OF INNOVATION

Job Description:

Title: Workshop Field Coordinator

Email: careercanada@schluter.com

Position Description:

Under the supervision of the Education Manager, the Workshop Field Coordinator is an integral member of the Schluter®-Systems Education Team. He / She is primarily responsible for on-site coordination of instructor-led workshops and tradeshow events across Canada.

Primary Responsibilities:

Workshop responsibilities

- Coordinates and executes workshop set-up tasks with assistance from local Schluter staff across Canada
- Coordinates shipments of training materials and equipment to and from the workshop venue
- Prepares thin-set during the workshop / events
- Participates in live product demonstrations
- Assists attendees with hands-on activities
- Leads dismantling and clean up at workshop conclusion
- Maintains tools and workstations as required

Tradeshow responsibilities

- On-site coordination during the set up and dismantling phases of the tradeshow exhibit
- Supervision and assistance of the locally hired trade show labor team
- On-site support during the tradeshow event
- Organization and preparation of material and equipment shipments as needed
- The employee will be expected to acquire a thorough knowledge of the company's products, their installation methods, and the policies applicable to the position
- Qualifications and required skills
- Be comfortable working in both a team environment and unsupervised
- Be capable of taking ownership and adept at problem solving





PROFILE OF INNOVATION

- Be able to represent Schluter®-Systems in a professional, positive, and enthusiastic manner
- Possess excellent communication and organizational skills
- Possess a valid passport and driver's license
- Be eligible to rent and operate a 20' transport truck
- Comfortable working with power tools
- Possess working knowledge of Microsoft Office
- Given the need to travel and present outside the province of Quebec on a regular basis, the candidate must be fully bilingual in French and English (written and spoken)

NOTE: This position requires frequent travel throughout North America. Knowledge of the tile and/or construction industry considered assets.

About Schluter Systems Canada

Schluter®-Systems is a family-owned and internationally renowned company that has been rapidly growing over the last 10 years. The Schluter brand is backed by a team of people working together to create a line of innovative products that provide solutions to the tile industry. We're looking to build our team with individuals who like to think BIG, and want to be part of what makes our products--extraordinary. We are a company that treats its employees, suppliers, and customers as long-term partners. Where success is built on a win-win philosophy and everyone should benefit.

"Profit is not the goal of the business. Profit is the consequence of a job well done"..... Werner Schluter, Founder

Are you interested in a truly unique and special company? Hear from our employees on what it means to be part of the Schluter family: <http://www.schluter.com/careers> . Then if you're ready to see life in Orange, talk to us about this career opportunity at Schluter®-Systems.

